CCS CPD Educational Activity Agenda/Minutes

Date: Click or tap here to enter text.

Time: Click or tap here to enter text.

Location: Click or tap here to enter text.

Attendees: Click or tap here to enter text.

1. **Welcome** Click or tap here to enter text.
2. **SPC review the** [***(Learning Objective Mapping Assessment Tool)***](https://ccs.ca/resources-and-policies/)

Click or tap here to enter text.

1. **Form Learning Objectives - *SPC assigns minimum 2 CanMeds Role***

Click or tap here to enter text.

1. **Program topics** Click or tap here to enter text.
2. **Select Speakers –** [***Use CCS speaker letter***](https://ccs.ca/resources-and-policies/)

Click or tap here to enter text.

1. **COI forms with SPC - *obtain completed*** [***COI forms***](https://ccs.ca/resources-and-policies/) ***from SPC by end of meeting***

Click or tap here to enter text.

1. **Next Steps**

Click or tap here to enter text.