

CJC Trainee Assistant Editor Opportunity for **CCS Trainees**

The *Canadian Journal of Cardiology (CJC)* is excited to offer a new cohort of trainees the opportunity to participate in the peer-review process in a very high-level fashion as Trainee Assistant Editors.

Eligibility:

- Proficient in reading and editing in English (the primary language of the *CJC/CJCO/CJCPC*).
- [Trainee member of the Canadian Cardiovascular Society \(CCS\)](#), including enrolment in a cardiovascular training program (cardiac surgery, cardiology and its subspecialties, or basic/clinical research in a degree-granting program or post-doctoral fellowship) that continues until at least December 2023.
- Academic activities in the form of peer-reviewed publications.
- Prior reviewing and/or editorial experience are very highly valued.

Length of Term: Two years, January 1, 2023 to December 31, 2024.

Specific responsibilities and expectations:

- Handling of manuscripts, including reviewer assignment and decision recommendations to the Editor-in-Chief. Manuscripts to be handled include particularly, but not necessarily exclusively, papers submitted via CJC training programs (Publication Initiative and Trainee Matters)
- Consultation on journal issues and planning along with CJC Associate Editors.
- Trainee Assistant Editors will be closely mentored by the Editor-in-Chief as they develop the skills necessary for the efficient fulfilment of their mandate. The outgoing Trainee Assistant Editors will remain in a consultant role for the new group.

Additional information

- Applicants will receive a decision letter regarding their application in October 2022.
- Trainee Assistant Editors will be listed on the *CJC* website along with Associate Editors.
- Trainees can apply for the *CJC/CJCO/CJCPC* editorial board and reviewer list in parallel to applying as *CJC* Assistant Editors.

Application Information

- Applicants are required to submit the following:
 - **Letter of Intent (max 1000 words)**, detailing your interest for becoming a CJC Trainee Assistant Editor, and the previous experiences and skills that you would bring to the position.
 - **Résumé** detailing your previous experiences. A list of your publications must be included.

Submit your application here:

https://www.surveymonkey.com/r/2022_CJC_Trainee_Assistant_Editor

Application Deadline: September 23, 2022