CJC Pediatric & Congenital Heart Disease

Peer-Review Opportunity for CCS Trainees

The Canadian Cardiovascular Society’s (CCS) newest peer review journal - CJC Pediatric & Congenital Heart Disease (CJC PC) – is excited to offer a cohort of trainees the opportunity to participate in the peer-review process in a very direct and high-level fashion. We will be accepting applications for the following positions:

- Trainee Member of the CJC PC Editorial Board
- Trainee Member of the CJC PC Reviewer List

These positions come with significant responsibility and will be mentored.

Eligibility:

- Proficient in reading and editing in English (the primary language of the CJC PC).
- Trainee member of the Canadian Cardiovascular Society (CCS), including enrolment in a cardiovascular training program (cardiac surgery, cardiology and its subspecialties, or basic/clinical research in a degree-granting program or post-doctoral fellowship) that continues until at least December 2022.
- Mentor sponsorship and support (see below for further details).
- Academic activities in the form of peer-reviewed publications or previous editorial experience are highly valued.

Length of Term: Two years (January 1, 2022 to December 31, 2023).

Specific responsibilities and expectations:

- Consultation on journal issues as requested by the editors.
- Timely and high-quality review of manuscripts assigned by the Journals. This entails:
  - Assessing manuscripts for content, quality, and relevance for publication in the Journals.
  - Preparing a written evaluation of the manuscript and a recommendation to the Editorial Board regarding suitability for publication.
  - Reviewing one manuscript per month (Editorial Board Member) and up to about one manuscript every other month (Reviewer List). Manuscripts are assigned routinely and must have a formal written evaluation completed within one to two weeks.

Faculty Mentor

- All Trainee Members of the Editorial Board will be mentored by a faculty member. Faculty mentors are required to provide a letter of sponsorship as part of the application process.
- Mentors are expected to assist the Trainee Members in the review process and ensure that the Trainee
Member submits high-quality reviews in a timely manner.

- Faculty members should either be selected from the current CJC PC Editorial Board or possess significant experience in academic peer review.
- If a mentor is not available, trainees are advised to contact the CJC PC Editor-in-Chief, Dr. Kevin Harris [kharris2@cw.bc.ca] for suggestions prior to submitting their application.

Additional information

- We aim to select up to 3 Trainee Editorial Board members
- Applicants will receive a decision letter regarding their application by January 2022.
- Trainee Members of the Editorial Board will be listed on the CJC PC masthead
- Trainees that are not selected for the Editorial Board will be considered (if they so choose) to serve as reviewers for CJC PC.

Application Information

- Applicants are required to submit the following:
  - Letter of Intent (max 500 words), detailing your interest for joining the Editorial Board, and your previous experiences and skills that you would bring to the position.
  - Mentor Sponsorship Letter (max 500 words), outlining their motivation for taking on this role and their support for your application. Applications without a letter of sponsorship will not be considered.
  - Résumé (max 4 pages), detailing your previous experiences. A list of your publications must be included.

Submit your application here:

[https://www.surveymonkey.com/r/CJCPC_trainee_ed_board](https://www.surveymonkey.com/r/CJCPC_trainee_ed_board)

Application Deadline: December 10, 2021