



**CCS Quality CPD Checklist for Educational Activity Proposals**

**Program Title:**

**1. Adherence to CPD Standards for MOC program**

Educational activities developed for Section 1 group learning activities and Section 3 assessment activities must meet the accreditation standards of the Royal College and guidelines from the Canadian Medical Association.

	YES	NO	UNSURE	COMMENTS
Does the educational activity adhere to the Royal College standards for approval of activities under the MOC Program's Section 1 or 3?				
Does the educational activity align with the Canadian Medical Association's <a href="#">Guidelines for Physicians in Interactions with Industry</a> as the primary principles for the development of the educational activity?				
Does the educational activity adhere to the <a href="#">National Standard for Support of Accredited CPD Activities</a> ?				
Do all funds and in-kind support flow through a physician organization?				
Does the needs assessment adequately reflect the identified perceived and unperceived needs of cardiologists?				
Is there an appropriate representation of specialists contributing to the needs assessment?				
Are the questions in the needs assessment balanced and not geared towards a specific sponsor's interest?				
Are multiple types of needs assessment associated with this educational activity?				

**2. Perception of Commercial Bias**

Educational activities must not be at risk of being perceived as promotional or commercially biased.

	YES	NO	UNSURE	COMMENTS
Is the topic broad enough that the educational activity will have scientific integrity, objectivity and balance?				
Does industry remain at arm's length with respect to content development of the educational activity?				
Is the format and dissemination approach reflective of quality adult education?				
Is the educational activity multi-sponsored?				

**3. CCS Resources**

CCS must ensure that the educational activity is not too resource intensive or of a financial risk

	YES	NO	UNSURE	COMMENTS
Is there enough staff capacity and expertise to manage the development and roll out of the educational activity?				
Is the educational program financially viable for the CCS?				
Can the CCS ensure that the educational activity will not detract financially from other CCS and/or affiliate initiatives?				

**4. Alignment with CCS's CPD Committee's Mission,**

The educational event must align with the Continuing Professional Development Committee's Mission to position the Canadian Cardiovascular Society as a Canadian cardiovascular community leader in knowledge translation and cardiovascular continuing professional development.

	YES	NO	UNSURE	COMMENTS
Will CCS benefit from shared expertise or resources by developing this educational activity?				
Does the date of the educational activity complement other CCS and/or affiliate scheduled educational activities?				
Does the educational activity's topic complement the CCS and/or Affiliates educational programming				
Does the educational activity offer new and innovative methods for learning?				
Does the educational activity fulfill a geographical need or reach members in remote locations?				

It is recommended that this program be developed by the CCS

It is not recommended that this program be developed by the CCS

General Comments:

Signature of Reviewer:

Date: